



Employment Application

(Last Name, First Name)

(Position Applying For)

Dream Diner is an Equal Opportunity Employer. It is the policy of Dream Diner that all applicants for employment be considered and hired on the basis of merit only, and Dream Diner will seek to insure equal treatment of all employees without discrimination and without distinction in rate of pay, terms and conditions of employment or opportunities for advancement, because of race, creed, color, national origin, nationality, ancestry, religion, age, sex, affectual or sexual orientation, familial status or responsibilities, pregnancy, atypical hereditary cellular blood trait, certain unique genetic disorders, physical or mental handicaps, veteran status liability for service in the Armed Forces, or other protected status. Dream Diner is a smoke-free environment throughout its entire premises.

Please read carefully Before Completing Application.

All applicants who are offered employment at Dream Diner will be required to present documentation (prior to or on the first day of employment), verifying identity and authorization to work in the United States in accordance with the Immigration Reform and Control Act of 1986. You will not be employed or continued in Dream Diner’s employment if you are unable or unwilling to provide appropriate verification as Dream Diner may be required to request.

“It is unlawful in Massachusetts to require or administer a lie detector test as a condition of employment or continued employment. An employer who violates this law shall be subject to criminal penalties and civil liability. Dream Diner complies with all applicable federal and state laws limiting the use of lie detector testing.

It is the policy of Dream Diner to maintain a workplace free of illegal drugs and misuse of alcohol and not knowingly hire anyone who uses illegal drugs. Applicants applying for a position or positions requiring the use or operating of heavy machinery or vehicles will undergo urinalysis drug testing. Any job offer from Dream Diner will be conditioned upon the applicant’s receiving a negative urinalysis drug test result.

Please complete the employment application fully. An incomplete application may not be given full consideration.

Please do not write “See Resume.”

Thank you for your interest in Dream Diner.

Information Release Authorization

TO WHOM IT MAY CONCERN:

I hereby authorize any agent or other authorized representative of Dream Diner bearing this release, or copy thereof, within one year of its date, to obtain any information in your possession pertaining to my employment, military, educational records, (including, but not limited to, academic, achievement, attendance, athletic, personal history and disciplinary records), medical records, and credit records, (including credit card and payment device numbers). I hereby direct you to release such information upon request to the bearer. This release is executed with full knowledge and understanding that the information is for the official use of Dream Diner I hereby release you, as the custodian of such records, and any school, college, university, or other educational institution, hospital, or other repository of medical records, credit bureau, lending institution, consumer reporting agency, retail business establishment, law enforcement agency, including its officers, employees, or related personnel, both individually and collectively, from any and all liability for damages of whatever kind, which may at any time result to me, my heirs, family or associates because of compliance with this authorization and request to release information, or any attempt to comply with it. I am furnishing my Social Security Account Number on a voluntary basis with the understanding such is not required by Federal statute or regulation. I have been advised Dream Diner will utilize this number only to facilitate the location of employment, military, credit, and educational records concerning me in connection with my application for employment. Should there be any question as to the validity of this release, you may contact me as indicated below.

Full Name _____
(Signature)
(Include any other name used in last 5 years)

Today’s Date _____

Full Name: _____
(Typed or Printed)
(Include any other name used in last 5 years)

Social Security Number _____ - _____ - _____

Parent or Guardian: _____
(If required)
(if applicant is under 18 years old required by law)

Current Address: _____

Telephone Number: () _____

Personal:

Last Name	First	Middle Initial	Phone ()
Street Address	City	State	Zip Dates (mo/yr) From: To:
Mailing Address	City	State	Zip

List all addresses at which you have resided the past 5 years:

Street Address	City	State	Zip	Dates (mo/yr) From:	To:

Social Security Number --
 Name Phone ()

Who Should be Notified in case of Emergency? ()

Are You Authorized To Work in the United States? Yes No

NOTE: All applicants hired at Dream Diner will be required to present documentation, verifying identity and authorization to work in the United States in accordance with the Immigration Reform Act of 1986

What Job or Type of Position are You Seeking?

How Did You Come To Apply To Dream Diner (Newspaper, friend, etc.)?

What are your hobbies, special interests and activities?

Education:

City/State	Graduated	# of College Credit Hours	Degree Attained of Major	Grade Average
High School	<input type="checkbox"/> Yes <input type="checkbox"/> No			
College/University	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Other	<input type="checkbox"/> Yes <input type="checkbox"/> No			

Are You Currently Enrolled? Yes No
 If Yes, Please Explain

Do you have any job related certification(s) pertinent to the position applied for?
 Yes No
 Describe

Military:

Served? Yes No Are You a member of an active reserve or National Guard Unit? Yes No
 If yes, what are your obligations and when will they be fulfilled?

Are You Under 15 15 16-17 18 Or Older? If under 18, proof of age of working papers must be provided prior to hiring.

Availability:

Date Available to Start: Total Hours Available Per Week: # of Days:

List FULL Availability (which days and # of hours from which we can schedule)

Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
I can start work as early as: (give time)							
I can work as late as: (give time)							
Max. # of hrs/day							

Describe any limitations on availability:

CRIMINAL RECORD: Before answering the following questions, please read the following notice:

An applicant for employment with a sealed record on file with the commissioner of probation may answer "no record" with respect to an inquiry herein relative to prior arrests, criminal court appearances or convictions. An applicant with a sealed record on file with the commissioner of probation may answer "no record" to an inquiry herein relative to prior arrests or criminal court appearances. In addition, any applicant for employment may answer "no record" with respect to any inquiry relative to prior arrests, court appearances and adjudications in all cases of delinquency or as a child in need of services, which did not result in a complaint transferred to the superior court for criminal prosecution.

Have you ever been convicted of a felony? Yes No
If yes, give dates and offense:

Have you ever been convicted of a misdemeanor? Do not include a prior first-conviction for drunkenness, simple assault, speeding, minor traffic violations, affray or disturbance of the peace; or a conviction for any misdemeanor where the conviction occurred or any prison sentence ended five or more years ago (whichever date is later), unless you have been convicted of another offense within the last five years.

Have you ever been convicted of a misdemeanor? Yes No
If yes, give dates and offense:

EMPLOYMENT HISTORY: (list most recent position first. You may include volunteer positions if you wish. Use additional sheet if necessary to list all employers in last five years.) Please do not write "see resume".

Company No. 1	Phone: ()		
Address			
Employed (mo/yr) From	To	Rate of Pay: Starts	Endings
Supervisor's Name/Position:			
Describe Your Duties:			
Reason for Leaving is/was: <input type="checkbox"/> Voluntary <input type="checkbox"/> Involuntary		State Reason:	
If Currently Employed, May we Contact? <input type="checkbox"/> Yes <input type="checkbox"/> No		If No, Explain:	

Company No. 2	Phone: ()		
Address			
Employed (mo/yr) From	To	Rate of Pay: Starts	Endings
Supervisor's Name/Position:			
Describe Your Duties:			
Reason for Leaving is/was: <input type="checkbox"/> Voluntary <input type="checkbox"/> Involuntary		State Reason:	
If Currently Employed, May we Contact? <input type="checkbox"/> Yes <input type="checkbox"/> No		If No, Explain:	

Company No. 3	Phone: ()		
Address			
Employed (mo/yr) From	To	Rate of Pay: Starts	Endings
Supervisor's Name/Position:			
Describe Your Duties:			
Reason for Leaving is/was: <input type="checkbox"/> Voluntary <input type="checkbox"/> Involuntary		State Reason:	
If Currently Employed, May we Contact? <input type="checkbox"/> Yes <input type="checkbox"/> No		If No, Explain:	

PERSONAL REFERENCES:

1. Name	Phone: ()	Relationship
Address		
2. Name	Phone: ()	Relationship
Address		

1. I certify that the information in this application and in any other documents which I have provided to Dream Diner or one of its agents in the application process is complete and correct to the best of my knowledge and I understand that falsification or omission of any information submitted during the application process is grounds for not being considered for employment, retraction of an extended job offer, or dismissal, if hired, in accordance with the policies of Dream Diner.
2. If required, I agree to submit to a physical examination and/or drug test, which will be conducted in a manner consistent with the requirements of applicable federal and state laws, and I understand that any employment offer made to me by Dream Diner is conditioned upon the results of such physical examination and/or drug test being acceptable to Dream Diner I also understand that, if I am hired, the Company reserves the right to test employees for drug and alcohol use in accordance with Company policies regarding such testing.
3. I understand that this application is not a contract for employment with Dream Diner I understand that if I become employed, my employment with Dream Diner prior to and/or during the course of employment (other than a specific written employment contract duly executed by the Owner of Dream Diner and the applicant/employee), shall not constitute an employment contract. I hereby represent and certify that I am honestly and sincerely interested in employment with Dream Diner I have submitted this application in good faith and without false pretenses in order to obtain employment with Dream Diner.

SIGNATURE _____ DATE _____
PRINT NAME _____